

**2nd MEETING OF IQAC**

The 2nd meeting of IQAC was conducted on 24th February 2014 at 10.00 am, in the Principal’s Chamber. The meeting was chaired by the Hon. Secretary Janab Subban Shariff.

**Agenda of the meeting and resolution**

The following points were on the agenda of meeting resolutions were adopted/passed to execute/ implement each agenda.

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| **AGENDA** | **RESOLUTION** |
| Accomplishments of previous meeting | * Steps have been taken to develop quality education. * Feedback was collected from the students. * Principal had one to one meeting with Staff members - discussed with them about the quality enhancement as to teaching- learning process - highlighted the shortcomings and drawbacks and suggested for improvement. |
| Submission of SSR (self. -Study Report) by June-2015 | * It has been resolved to organize & activate the IQAC Committee to work on different criterions of NAAC wither week after this Meeting & the Same Should be Submitted (Repoll-) in next meeting & the responsibility has been given of the IQAC to co-ordinate. |
| Installation of projector in all the class rooms & in the Seminar Hall. | Principal is been given responsibility to get formal approval from the management for the installation of projector. |
| Organization of Starte Level Events | Decision taken to organize Karnataka State Law University Events for the year 2014-15 - Physical Director was given responsibility to approach the University & to coordinate the events. |
| Attendance Improvements | Principal was been asked to through a light on this agenda. He explained online attendance system is been introduce through an Android application where parents will get the SMS information. about the attendance & their children. |
| State Level Debate Competition  Meeting Concluded at 2.00 pm | * District Committee is been formed & in charge given to Mrs. Arathy KB to organize the same * Cultural Committee is been. formed under the leadership of Mrs. Jayalakshmi v to organize the cultural feast. |

**MEMBERS PRESENT**

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| **NO** | **NAME** | **DESIGNATION** |
| **Management Members** | | |
| 1 | Mr. Subban Shariff | Hon. Secretary |
| 2 | Prof. Y. Azeez Ahmed | Asst. Secretary/ Special Officer |
| **Chairman** | | |
| 1 | Mr. Waseem Khan M. I | Principal |  |
| **Coordinator** | | |
| 1 | Mrs. Yasmeen Tabassum | Vice principal |  |
| **External Members** | | |
| 1 | Prof. G.R Bhaskar | Former Principal of BIR College of Law, Bangalore |  |
| 2 | Mr. OM Prakash | Associate Professor MS Ramaiah College of Law Bangalore |  |
| **Staff** | | |
| 1 | Mrs. Shagutha Anjum | Lecturer |  |
| 2 | Mrs. Shabeena A.S | Lecturer |  |
| 3 | Mrs. Aswathy K.B | Lecturer |  |
| 4 | Mrs. Jayalakshmi V | Lecturer |  |
| 5 | Ms. Sahena Florence P | Lecturer |  |
| 6 | Ms. Kavya Hebbar | Lecturer |  |
| 7 | Mr. Athiq Ulla | Accountant |  |
| 8 | Mr. Mohammed Dastagir | FDA |  |
| **Students** | | |
| 1 | Sheeran Mohiuddin Alavi | IX Sem 5 Years |  |
| 2 | Mohammed Owais Sultan | IX Sem 5 Years |  |
| 3 | Promood Kumar Patil | IV Sem 5 Years |  |



**PRINCIPAL**