



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		AL-AMEEN COLLEGE OF LAW
• Name of the Head of the institution	Dr. Waseem Khan M I	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	08022112563	
• Mobile No:	9845330234	
• Registered e-mail	alameenlaw.edu@gmail.com	
• Alternate e-mail	admin@alameenlaaw.com	
• Address	#69, AL-AMEEN TOWERS , NEAR LALBAGH MAIN GATE , HOSUR ROAD BANGALORE -027	
• City/Town	Bangalore	
• State/UT	Karnataka	
• Pin Code	560027	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Urban	
• Financial Status	Self-financing	

• Name of the Affiliating University	Karntaka State Law University				
• Name of the IQAC Coordinator	Mrs. YASMEEN TABASSUM				
• Phone No.	9845562629				
• Alternate phone No.	08022112563				
• Mobile	9845562629				
• IQAC e-mail address	naacalameenlaw@gmail.com				
• Alternate e-mail address	alameenlaw.edu@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:c068a552-588b-3ba2-8740-4fad8df5c490				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://alameenlaw.com/wp-content/uploads/2021/02/AQAR2019.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.77	2016	16/09/2016	16/09/2021
6.Date of Establishment of IQAC			27/08/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			2		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
1. National Moot Court Competition		
2. National Seminar with paper presentation		
3. College magazine & Newsletter		
4. Law Review		
5. Internal Moot Court Practice and debate competitions, training on drafting of pleading and conveyancing, mock trials, student seminars unit test, communication classes, counselling to the students		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Workshops	Virtual Workshops were organized on Professional Ethics and ADRS. 200 Students were benefited. Further Workshops with respect to students disciplines, moral values were organised
Para legal services	The faculty members were deputed to deliver special lectures on Constitutional Law and about 45 students were deputed for legal awareness
Mock trial	Online Civil and Criminal trial was conducted for the students on real cases
Quiz	Intra-Collegiate Online quiz competition was conducted through college app
Internships	Students were been given an opportunity to do online internships in High court, NGOs, law firms, further offline internships are also provided to the students.
Interactive Sessions	Virtual interactive sessions were organized. Distinguished resource person were invited including the Judges of High Court and Subject experts
Cultural week	Cultural week was organized in hybrid mode. 250 students got benefited.
NSS activities	Sanitization of slum areas, tree plantation, free distribution of masks, sanitizers, free covid vaccination drive, free blood donation camps, free health checkup camps, food distribution in Kidwai Memorial institute of Oncology

<p>Personality Developments Programme</p>	<p>Virtual Counselings were conducted for students. Offline counselling sessions were organised for the students once the offline mode was started</p>
<p>Counselling & Mentoring</p>	<p>A mentoring relationship is informal, meetings are in various settings, and the duration is typically long term. A counseling relationship is formal, sessions are typically in a counselor's office,</p>
<p>Internship, Skill Training & Placement.</p>	<p>The Placement Committee aims at quality placements for the graduating students. The College invites experts to train and orient students to face the professional world once they step out. Workshops are conducted for drafting and other hands- on training exercises. Placement Committee also conducts legal ethics and career guidance sessions for the students. The Committee invites Law firms and Companies for campus recruitments. We have a large number of students being placed through Placement Committee.</p>
<p>Student Induction Programme</p>	<p>Student Induction Programme engages with the new students as soon as they come into the institution; before regular classes start.</p>
<p>Scholarship from Management</p>	<p>Al-Ameen College of Law provides all possible assistance through the award of "Scholarships" to meritorious & economically weaker students ...</p>
<p>13. Whether the AQAR was placed before</p>	<p>Yes</p>

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Karnataka State Law University	22/04/2021
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	12/03/2020
15. Multidisciplinary / interdisciplinary	
<p>Interdisciplinary courses are offered as prescribed by the University such as B.A., LL.B Course and other certificate courses.</p> <p>To promote quality culture as the prime concern of Al-Ameen College of Law through institutionalizing and internalizing all the quality-enhancing and sustaining initiatives taken with internal and external support.</p> <p>Al-Ameen College of Law has plan to transform itself into a holistic multidisciplinary institution. We have the students from Kanyakumari to Kashmir and has Multidisciplinary and holistic education we aims to develop diverse capacities of human beings including intellectual, aesthetic, social, physical, emotional, interpersonal, humanistic and moral capacities in an integrated manner.</p> <p>Al-Ameen College of Law offer flexible and innovative curricula that includes promoting the regional language and projects itself in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education and also organizes many socio cultural activities in the college to create awareness among the students. We Al-Ameen college of law has institutional plans to engage in more multidisciplinary research endeavors to find solutions to society's most pressing issues and challenges through organizing the legal literacy programmes, legal surveys etc..</p>	
16. Academic bank of credits (ABC):	
As of now ABC system is not adopted/implemented by the University.	

17.Skill development:

Al-Ameen College of oraganises Various skill development programmes were conducted by the institution for both students and teaching faculty members such as:

1. Spoken english classes for kannada medium students
2. Faculty development programme
3. Orientation programme/induction programme

Further we focuse mainly on the following issues which are important to enhance the law students skill in legal field

1 Fluent Verbal Communication

Al-ameen College of Law believes that in the legal profession, law student must have good command over spoken language is fundamentally important. We feel that oral communication is a tool which allows lawyers to advocate a cause or a position with conviction. To convey legal information in a logical manner, lawyers need to communicate fluently. Their verbal stance should be clear, concise, and persuasive. Clients expect lawyers to make logical use of legal terminologies while speaking and, at the same time, be keen listeners.

2 Superior Writing Skills

Al-Ameen College of Law trains its students through workshops that how to create legal documents in various formats. Writ petitions, court application, power of attorney, sale deed agreements, and licensing contracts are some of the common legal documents we train our students to make sure that they will be able to draft precisely.

3 Logical and Analytical Rationale

Al-Ameen has the importance of training the students how to reviewing legal documents, analyzing their complexities, identifying pain-points and drawing inferences is a reasoning process that every lawyer must follow in IRAC format. Organizes the events to train the students . Problem-solving analysis and argumentative evaluation are highly important for practicing law. With a structured and deductive rationale, lawyers are able to reach effective and sensible conclusions.

4 Importance given for Legal Research

We have subscribed many search engines which helps and promotes the students to do research on important legal issues to make them use proper citations, incorporate the techniques of statutory interpretations, integrate legal authorities, and deep-dive into legal research database software and other credible applications available online.

5 Training on Client Service

For effective client service, a lawyer needs to be more than persuasive and empathetic. Using positive language, drawing inferences for actions, and adapting to the client's expectations helps lawyers in keeping their clientele satisfied. With self-control, patience, and a responsible approach, lawyers can secure higher professional success through an increasing client base in their careers.

6. Substantive Knowledge on Law and Legal Procedures

It is obvious for clients to choose lawyers showcasing great amount of knowledge on legal proceedings, acts and laws, and other legal entities. This knowledge encompasses the differences between local, federal, and state court procedures, the evolution of law principles, and the updated glossary of relevant legal terminologies.

7. Time Management

A lawyer is essentially a multi-tasker. With a strong ethic towards time management, legal professionals must be able to meet deadlines, manage court hearings and legal calendars, generate maximum productivity during billable hours, and juggle competitive activities.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In order to incorporate these elements among our students , We through our cultural committee has already established the ideas to promote the knowledge Integration system in college organizing the seminars, events, ethnic celebrations, street plays, . And also through research wing have been established for research, education, and outreach activities through Research Program under wide categories of subject such as Health, Yoga, Naturopathy,

Psychology, Linguistics, Administration, Law, Governance, Literature, Education, Philosophy, Indian Classical Music, Drama arts & Aesthetics and Folk culture, Environment and ecology and their preservation, Intellectual Property Rights (IPR) in Indian traditions, Indian Traditional Knowledge Base. Special contact classes for kannada medium students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution has adopted all the attributes of OBE including problem analysis, investigative study, modern tool usage, individual and team work, continuous learning etc.

We have adopted the Outcome-based education is an educational theory that bases each part of an educational system around goals (outcomes). By the end of the educational experience, we make sure that the each student should have achieved the goal. There is no single specified style of teaching or assessment in OBE; instead, classes, opportunities, and assessments, internships, court visits, visits to the corporate sector, visits to the top courts, chamber visits should all help students achieve the specified outcomes. The role of the faculty adapts into instructor, trainer, facilitator, and/or mentor based on the outcomes targeted.

20.Distance education/online education:

Both online and offline classes were conducted to the students of 3 yrs LL.B. Course and 5 yrs B.A. LL.B Course. We focused both on the distance learning, and offline learning, distance education, e-learning, and online learning, form of education in which the main elements include physical separation of teachers and students during instruction and the use of various technologies to facilitate student-teacher and student-student communication. Simultaneously we emphasis on offline learning and class rooms teaching which is very important than distance learning, distancing learning as an optional as it will be adopted through discussions forum online.

Extended Profile

1.Programme

1.1

2

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 660

Number of students during the year

File Description	Documents
Data Template	View File

2.2 05

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 180

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 14

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 02

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	2
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	660
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	05
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	180
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	14
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	02
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	17
Total number of Classrooms and Seminar halls	
4.2	6500000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	25
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Al-Ameen College of Law a Minority Institution affiliated to Karnataka State law University Navanagar- Hubballi- Karnataka and follows the curricula prescribed by the University. The College ensureseffective Academic Committee, Calendar of Events Committee, IQAC, and Time Table Committee prepares the academic calendar of the college and also the concerned Committee prepare their academic calendars to input in the college final calendar. The academic calendar specifies suitableavailable dates and months for significant academic and other activities. The faculty members are briefedon the academic activities of the college on the first meeting of the commencement of everyacademic year and there will be inauguration of academic activities and release of calendar of events every year. Meetings are held in regularly to discuss about the coursedistribution for the academic sessions every year. Based on the expertise and interest of individualteacher, the subjects and the activities are allotted to them by the Principal . Every committeeprepares teaching plan, allotting term-wise topics to be

taught. Syllabus of each subject for the academic session is provided to the students. Faculty members prepare semester-wise teaching plan for the timetable.

<https://alameenlaw.com/curricular-planning-and-implementation/>

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://alameenlaw.com/curricular-planning-and-implementation/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college through the IQAC in the beginning of every year releases its calendar of events to be conducted in the academic year & it gives the window eye view of college events conducted. the programmes listed are;

1. Orientation Day
2. Fresher's day
3. Para-legal programme
4. Workshops on DPC/ Professional ethics / advocacy & Laweyering
5. Faculty Development Programme.
6. Interactive sessions, High Court Judges.
7. Personality development programmes.
8. Law Quiz
9. Mock Trial
10. College Magazine.
11. Inter class Moot court
12. Union elections
13. Founders day celebration
14. NSS
15. Legal Aid camp
16. Preparatory exams
17. Release of News letter
18. National Level Moot Court
19. National Seminar with Paper Presentation
20. Graduation Day
21. Alumni Awards
22. Fare well

Continuous internal evaluation assessment is done by conducting unit tests at the end of each unit by every subject teacher. Further preparatory examinations will also be conducted in order to prepare the students for main examinations.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://alameenlaw.com/institutional-objectives/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

95

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

95

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics:

As part of the syllabus & curriculum professional ethics (clinical course I) , for practical knowledge of students & learning the decorum of the court . Students as per the syllabus are to maintain a record on the BCI disciplinary cases & simulation consisting of 40 marks & two exams consisting of 30 marks each.

Also workshop was conducted for the students for equipping themselves from the point of the profession.

NSS: community development programmes are conducted through the NSS, campus cleaning, sanitizing of the surrounding places during the pandemic was undertaken, street plays & dramas are conducted for educating the village people during service. Tree plantations are done through the NSS, food distribution for the cancer patients of Kidhvai hospital is also done by the team of NSS.

Legal Aid :

Every year college conducts legal aid programme in the surrounding locality of the college , the object of conducting is for bringing awareness about legal aspects among the public & also street plays are conducted to educate the public on the legal issues like , human rights, dowry harassment etc...

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

140

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://alameenlaw.com/feed-back-on-syllabus/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

180

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

50

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Committees are regularly monitoring and mentoring to keep track of slow learners' progress. Along with teachers, some advanced learners are encouraged to mentor weak students and help them with explanations and notes. Revision classes and counseling sessions are held and additional teaching is taken up if required mentors is offered.

File Description	Documents
Link for additional Information	https://alameenlaw.com/institution-assesses-the-learning-levels-of-the-students-and-organizes-special-programmes-for-advanced-learners-and-slow-learners/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
40	1

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Clinical courses :

As a part of curriculum of LL.B 3yrs course & LL.B 5yrs course

students has to complete 4 clinical courses, two clinical courses in the 4th sem 3yrs course & 8th sem 5yrs course and 3rd clinical course in the 5th sem of 3yrs course & 9th sem 5yrs course & 4th clinical course in the 6th sem 3yrs course & 10 sem 5yrs course .

Inter class Moot courts :

The students for learning the practical solving of the case, decorum of court, and the college is in the practice of conducting inter class moot courts for acquainting the students regarding legal profession.

Online Quiz :

Through the college moot court society online Quiz for the students was arranged in the college for better learning.

Seminars :

The college conducts, seminars regarding important topics & current issues in the society for the better learning of the students also the college takes the initiatives for conducting National & State level seminars with paper presentation for the law college students , faculty & the stake holders .

Debates:

On the regular basis debates at college level , & class level is been conducted for the students on the current issues .

Mock trial :

College conducts mock trial, choosing a case every year for exposing the students to the practical aspects in the practice & profession by enacting the mock trial.

Various Visits for Experiential Learning

Jail Visit, Police Station visit, RBI Visit, Forensic Lab Vistits, Lokadalat Visit, Mediation Center visit, Arbitration center visit etc

File Description	Documents
Upload any additional information	View File
Link for additional information	https://alameenlaw.com/student-centric-methods-such-as-experiential-learning-participative-learning-and-problem-solving-methodologies-are-used-for-enhancing-learning-experiences/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Al-Ameen College of Law adopts ICT in teaching & learning. The class rooms are equipped with the required maintained furniture with modern technology for imparting teaching & learning the class rooms are equipped with OHP, & all required equipments for class room teaching.

The college is equipped with a spacious & an updated library which is supported by libs soft software for day to day requirements of the students, & it consists of 8345 text books, 2489 reference books 1038 journals, AIR search engine, daily news papers, magazines & various publications for the use of the students the software used has got 9.8 version & is automated from 2016 onwards. It also consists of a computer lab which has 14 computers for the use of students & faculty. A well qualified librarian is appointed for the smooth functioning of the library. It is equipped with 67 racks & 2 periodical stand new arrival stand & magazine rack & news paper rack, 65 reading chairs, 12 reading tables, bags stand, Xerox machine & printer & the college library is under the vigilance of CCTV.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://alameenlaw.com/ict-learning/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors	
16	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
16	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
1	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the curriculum of the KSLU university, internal assessments for all the subjects, for both LL.B 3yrs & LL.B 5yrs is to be conducted every semester for the 80/20 scheme students, college through the IQAC during the pandemic took the initiative to conduct the internals online & assessment done as per university guidelines. Al-Ameen college of Law has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time and also tests are conducted on Exclusive online platform. The Principal holds meetings of the faculties, committees and directs the faculty to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level and orientation programmes to the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://alameenlaw.com/mechanism-for-transperency/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For dealing with the internal examination related grievances & maintaining transparency, an Internal examination committee is constituted with principal as the chairman, along with two senior faculties, for dealing with the same.

The duty of the committee is to maintain students list with thumb impression, who have attended the internal exams & also the committee provides to all the subject teachers a proper list of students as per reister number for entering the marks & the student who is absent for the internals will be marked absent . Also a separate mail id is created, for any student during the pendamic who would like to submit their internals online. After the marks list is finalised by the subject teachers the same is submitted to the exam committee , further the exam committee enters the final marks into the marks list sent by the university & the same is fowarded to the university & the same will be entered by the university in the marks card produced by it .

File Description	Documents
Any additional information	View File
Link for additional information	https://alameenlaw.com/mechanism-for-transperency/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Workshops on

Certificate courses

1. Drafting, Pleading and Conveyance
2. Professional Ethics

Internship programmes

1. High Courts
2. Mediation center
3. Ngo

4. Corporate**5. Law firms**

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://alameenlaw.com/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

the Institution has adopted several methods for measuring the level of attainment of POs , PSOs and COs including the formation of Internal assessment committee headed by the Principal and two senior faculty members as its members.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://alameenlaw.com/attainment-of-the-course-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

114

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://alameenlaw.com/iqac/

2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://alameenlaw.com/wp-content/uploads/2021/02/StudentSatisfactionSurveyconverted.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
1.45	
File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
2	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://m.facebook.com/100063821778256/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
12	
File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File
3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
2	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
4	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Al-Ameen College of Law every year conducts community development programme through the NSS, during the pandemic the college has undertaken to sanitize the neighbouring slums & distribution of masks were also done to the slumdwellers. The college also conducted free COVID vaccination camp in association with the BBMP during the pandemic for the benefit of the public at large.

File Description	Documents
Paste link for additional information	https://alameenlaw.com
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

200

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Al-Ameen College is well equipped with modern infrastructure, & physical facilities.

The college has ;

17 class rooms with LCD facility

1 Moot Court Hall

1 Seminar Hall

Updated Library

E- Library

Computer Lab

Staff Room

College is fully covered with Wifi

Ladies Room

IQAC cell

Womens Cell

Eco Cell Humanaterian Cell

Anti Ragging Cell

Students Council

Students Grievences Cell

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameenlaw.com/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Al- Ameen College of Law has an equiped seminar hall, where the college conducts all cultural programmes, and megha functions of the college like the National Moot Court, National Seminar, and Graduation Day , Fare well , welcome for the juniors, oreantation programme, Guest Lectures by emenent persons , High Court Judges & reputed resource persons .

The college also has open field where the college conducts out door sports like the Vollie Ball, Throw Ball, Kabaddi & other sports.

For conducting indoor sports the college has a separate indoor sports hall where Table Tennis, Carrom, Chess & other indoor games are conducted. Al-Ameen College of law always nurture creative thinkers who will drive positive global change and become a part social engineers. We fosters this vision by training the students in various sports activities. Our objective is to build competitive teams in various sports like Cricket, Football, Hockey, Basketball, Throw Ball, Shuttle Badminton, Table Tennis, Athletics, and others. In this regard, Al-Ameen College of extends full support to sportsmen/sportswomen to help them to achieve their sporting ambitions. The Sports Club headed by Physical Teacher is one of the most active on campus with various sporting events taking place throughout the year. We conducts State Level University events ranging from on-field sports like cricket, badminton, volleyball and indoor sports like carom, table tennis and chess.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameenlaw.com/category/sports/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://youtu.be/EN-DB8B-gdk
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.250000

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

The Libraries at COLLEGE are integrated knowledge resource centres comprising, a College Library in an area of 6000 sft with nearly 14000 including books, periodicals, references, national and international journals and CD-ROMs, in addition to libraries in we have computer lab with online search engines. It is automated using Integrated Library Management System (ILMS) computerized with New gen lib Open Source Integrated Software. It has access to e-journals under the British library and program of INFLIBNET. Under this service online access to full text and databases from reputed publishers. The library has also copies of dissertations on various topics of law It also has under institutional membership. All e-resources are accessible locally within the campus as well as remotely. College Library building is centrally located and well laid out and maintains the right atmosphere for learning.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://alameenlaw.com/library-is-automated-using-integrated-library-management-system-ilms/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources
B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

280

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has its importance for digital library and make sure that there are different digital technological facilities available in the college. There are projectors installed in all the class classrooms, 01-law lab and 01-digitally equipped seminar hall and digitally equipped computer lab available in the college. A well equipped computer lab is also functioning in the college. The students of the college are access to the computer lab. The library building are facilitated with the Wi-Fi connectivity and WIFI facility is available in the campus. There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms. whenever needed. The different educational sites are shown to the students with the help of

digital device. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities for updating:

- Computer is formatted in regular basis.
- College itself formats the computer without no fees and by the help of computer operator.
- Anti-virus is regularly installed in computer.
- All computer has anti-virus Wi-Fi connectivity is available as mentioned in in Principal chamber, Office-room, IQAC room, library and Computer law Lab
- CCTV is installed in every classroom.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameenlaw.com/college-has-frequently-updates-its-it-facilities-including-wi-fi/

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classroom being the most primary and important work space, it is managed with proper systems and procedures as recommended by the Bar Council of India and the University. It is followed keeping in mind the modern teaching learning environment. Stock Register of assets of Class room property, cleaning and maintenance are done on a regular basis, and kept in the office. We regularly repairs and do the replacements of all the basic attributes of classroom management. College has established its sports committee headed by the Director of Physical Education and looks after maintaining the sports equipment. Committee organizes Annual Sports events including various indoor and outdoor sports competitions for students and participation of the sports events outside the college and also we continuously organise the state level sports events in the college like Volleyball and chess competitions.

For holistic development, college organise the celebration of the International Yoga Day which has become a regular affair. Housekeeping service looks after cleanliness on the campus. Website is maintained and updated with the help of external professionals. Al-Ameen Educational Society has its own purchase policy developed through Purchase Committee looks after all the purchases in the college. Institution follows all safety and security norms as required for an educational institution and makes optimal use of all security mechanisms. Safety of girls is specially handled and appropriate measures are taken to make the campus safe for students through Girl Students Grievances Redressal Cell

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameenlaw.com/established-systems-and-procedures-for-maintaining-and-utilizing-physical-academic-and-support-facilities-laboratory-library-sports-complex-computers-classrooms-etc/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

64

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

27

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	https://alameenlaw.com/vg/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
65	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
65	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

50

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Al-Ameen College of law does have a Students Council which is an elected body yearly which constituting of, President, Secretary, Joint Secretary & Treasurer as office bearers, who are very actively involved in all the college activities & programmes.

The function of the council is to check the deceptline of the students in the campus, assist the coordinators in conducting different activities online & offline in the college. The tenure of this council is for one academic year.

Each Committee constituted for Curricular/Co-curricular activities at the Al-Ameen College of Law will be assisted by the student coordinators.

File Description	Documents
Paste link for additional information	https://alameenlaw.com/institution-facilitates-students-representation-and-engagement-in-various-administrative-co-curricular-and-extracurricular-activities-following-duy-established-processes-and-norms-student/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

150

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Al-Ameen College of Law has a registered Alumni association ,who is very active in all college activites for the development of the students , workshops, seminars & webinar is conducted by the alumni for better learning & development of the students the alumni students are actively involved in the community development programme conducted , like free Medical Camps , Legal aid camps in & localities & slums around the college, also in villages .

The 'Alumni Association of Al-Ameen College of Law closely works with AACL and provides dedicated support in all activities of AACL.

It has contributed significantly through financial and non-financial means during the last five years:

1. Alumni students contributes for the students activities, college activities and financial support to the poor students
2. Provides Internship to the students on Law, on IPR and other areas of Law
4. Alumni Students does the workshops on Drafting Pleading and Coneyancing, Criminal Petitions, and Career Counseling etc.
6. Special coaching on Judicial services examinations.
7. Sponsored Conferences conducted by AACL.

8. Sponsored faculty and students to participate in Conferences.

9. AACL Alumni Placement Assistance Cell helps in placement of AACL law graduates.

10. Conduct surveys to take feedback from all stakeholders and suggest improvements.

11. Active members of IQAC.

12. Act as judges in cultural and sports competitions.

13. Actively help in organization and management of extensive outreach activities of the Institute.

14. Provide sponsorship and support for printing of magazines, conference proceedings, and brochures.

File Description	Documents
Paste link for additional information	https://alameenlaw.com/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The principal monitors the mechanism regarding administration and academic process and the performance of the teachers, and students. It also ensures proper functioning of the policies, rules and action-plans of the college with respect to the academic and non academic activities. There are many committees to support the vision and mission of the college. For example, these are Examination Committee, NSS, NCC, Red Cross Unit, counseling cell, Student Grievances Cell, library and sports committee, cultural

committee, anti ragging committee, college-magazine committee, News letter Committee, Law Review Committee, Academic Committee disciplinary committee, scholarship committee, Mooters Society, Debate Committee etc. All the committees take its responsibility for the plans and activities, and successfully tackle these responsibilities in every academic session as per the calendar prepared for the academic Year.

Core Values

1. Achieve Excellence through legal Education
2. Social Responsibility and to create legal awareness to the masses
3. Honesty, dedication and Moral and legal Uprightness
4. Legal Empowerment through Education
5. Faith in its Own Capabilities and insist upon more legal values
6. Respect for Life and Creation and uphold the brotherhood
7. Academic Excellence through legal education
8. Continuous Improvement in Education and protection of rights of the people
9. Institutional Awareness and Practicability
10. Value and Outcome Based Education with respect to the legal education
11. Inspiring Campus Environment through instilling the honesty and love for the institution

File Description	Documents
Paste link for additional information	https://alameenlaw.com/the-governance-of-the-institution-is-reflective-of-and-in-tune-with-the-vision-and-mission-of-the-institution/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life to all students to promote efficient functioning of the College. The staff and the students help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation. the Management takes policy decisions, finance, infrastructure etc. with the help of principal. We follow the following objectives

- To bring together contributions from all traditional and non-traditional fields of humanities, social science, commerce, science and technology.
- To advance human self-understanding and communication.
- To Forster multicultural and international conversation concerning the human issues.

Approval from management : Normally all the major decisions are taken by the Management of the Al-Ameen College of Law I.e Al-Ameen Educational Society. The Principal formally put this proposal in the monthly meeting of the executive council and has to get the approval of the budget for all the events for the management is mandatory and the same will be sanctioned.

Budgetary Provision: Principal prepares the budget with the help of accounts manager and submits the same to the management for the approval, all the expenditure of the college will be taken care according the budget sanctioned by the management.

File Description	Documents
Paste link for additional information	https://alameenlaw.com/the-effective-leadership-is-visible-in-various-institutional-practices-such-as-decentralization-and-participative-management/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Academic meetings :

Before beginning of every academic year, academic meeting is conducted, chaired by the principal & all the faculty members (full time /part time) , subject allotment is done & strategies for improvement of academics is discussed in detail & implemented . Faculty is instructed to adopt modern methods in teaching learning at class room level for better understanding of the students & they performance in examination.

Governing Council meetings :

Every half yearly governing council meeting is conducted chaired by the chairman AAES , a university representative , special invitees , principal & senior faculty of college for conducting of academic audit in college , principle after welcoming the dignitaries& members present for the meeting a detail academic, curricular & co-curricular report is put before all the members of the governing council , & opinions & sugessitions are taken the same are being implemented .

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://alameenlaw.com/institutional-objectives/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Al-Ameen College of Law has a well-organized hierarchical edifice to upkeep any executive proceedings that are vibrant and trustworthy with its commitments and can support effective resolution making. Institution upholds intelligibility in organizational structure to execute processes that are reliable with effective resolution. The college has well defined organization structure directed by Governing Council.

The organization lends itself to institutional capacity and educational effectiveness through various committees. Keeping in view of all the stakeholders more on students an effective administrative system is structured and the over-all organization

of the Institutional Management is categorized as academics and administration. The Institute has instituted various committees at institute and department level for the effective functioning of the organization.

The Principal chairs the meetings of various statutory and non-statutory bodies/committees viz., College Academic Committee (CAC), Internal Quality Assurance Cell (IQAC), Anti-ragging Committee, Grievance Redressal Cell, Malpractice Prevention Committee, Placement Committee, Research committee The Principal, Vice-Principals and HODs, with the assistance of faculty members, evaluate the progress accomplished and complications faced by various committees. The operative motto of the institutional bodies was not only dynamic but also proficient in generating perceptible outcomes.

File Description	Documents
Paste link for additional information	https://alameenlaw.com/functioning-of-the-institutional-bodies-is-effective-and-efficient-as-visible-from-policies-administrative-setup-appointment-and-service-rules-procedures-etc/
Link to Organogram of the Institution webpage	https://drive.google.com/file/d/1VudJK56vJCSVi9ZsHOC2GCvo2oSIPdFR/view?usp=drivesdk
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

EPF

The college provides all the teaching & non teaching staff with Employees Provident Fund facility, with equal contribution from the side of the management on monthly basis .

ESI is also extended to teaching & non teaching as per the govtal norms.

lift facility for reaching the college which is constituted on the 4th floor,

AWARDS , TEACHING NONTEACHING

Yearly the management awards DR BABA-E-TALIM AWARD for the teaching & the nonteaching with for the services rendered in the institution.

File Description	Documents
Paste link for additional information	https://alameenlaw.com/institution-has-effective-welfare-measures-for-teaching-and-non-teaching-staff/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

APRISSAL FORMS :

An appraisal is formally done to analyse the performance of the staff, it offers a chance to bring to the knowledge of the management about the performance of the staff. Appraisals are useful for both staff and management to review progress and discuss wider work issues.

Al-Ameen College of Law provides yearly an appraisal form to its staff for assessment based on the performances. Appraisal is given yearly to the staff, teaching & non teaching, based on the assessment through form provided.

File Description	Documents
Paste link for additional information	https://alameenlaw.com/institution-has-performance-appraisal-system-for-teaching-and-non-teaching-staff/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

AUDIT

Al-Ameen College of Law conducts periodically internal audit & balance sheet is prepared & submitted to the management for assessment of college expenditures.

External audit is also conducted yearly for assessment & budget sheet is prepared & submitted for references to management .

Al-Ameen Educational Society regularly conducts internal and external financial audits. It has a full-time Treasurer and Accounts Department since inception to ensure maintenance of annual accounts and audits. 1. The following agencies conduct regular financial audit in the Institute: External Audit: External Audit is conducted by the following:

Chartered Accountant of the Institute

Internal Audit: Internal Audit is conducted by an Internal Auditor.

All observations/objections of accounting are communicated through their report. These objections are examined. Internal Auditor, concerned accounts officer of the management.

File Description	Documents
Paste link for additional information	https://alameenlaw.com/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Al-Ameen college of law mobilizes the funds are being done under the following headings :

SALARIES:

Al -Ameen College of Law provides state scale to all the faculty teaching & non teaching.

LIBRARY BOOKS :

College purchases annually purchases books upto the value of 3lakhs based upon the syllabus.

COMPUTERS :

Al-Ameen College of law has purchased 20 computers for library for use of students & faculty.

INFRASTRUCTURE :

PROGRAMMES

National Seminars/webinars, Workshops, FDPS and other programmes

File Description	Documents
Paste link for additional information	https://alameenlaw.com/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The quality initiatives to be adopted in letter and spirit will be discussed in IQAC Meetings which will be conducted periodically.

Conducting of Online classes during the pandemic due to complete/partial lockdown was a big challenge. The IQAC meeting was conducted to resolve the issue. After the discussions it was resolved that each faculty member has to provide a PC/Laptop and Internet Allowance has to be paid to the faculty members for smooth conducting of Classes. The resolution was passed and successfully implemented. As to train the faculty members for taking online classes a workshop was organised in which all the faculty members took part and learnt how to handle online classes in effective manner.

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by constantly reviewing the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals.

File Description	Documents
Paste link for additional information	https://alameenlaw.com/iqac-report/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results and activities are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme separately for 3 years and 5 Year Course in which they are made aware of the rules and regulations of the college and the University rules, code of conduct etc, the uniqueness of the Education system, the teaching learning process,

the system of continuous evaluation, compulsory core courses, various co curricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities.

Students are apprised of the Time-Table, Programme structure, syllabus of the courses before the semester commences. Important announcements are made in through watsapp groups for all the batches and attendance and conduct of classes are monitored by the Academic Committee and the principal,

File Description	Documents
Paste link for additional information	https://alameenlaw.com/igac-reports-and-mechanism/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://alameenlaw.com/igac/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The concept of gender equity refers to "fairness of treatment for both women and men, according to their respective needs. This may include equal treatment or treatment that is different but which is considered equivalent in terms of rights, benefits, obligations and opportunities" (International Labour Office [ILO], 2000). Education deals with formation of habits of human beings.

If so, we need to educate seriously to focus on promoting the equal participation of women and men in making decisions; reducing enrolment gap between women's and men's access; giving equality in learning process, educational outcomes and external results; and providing equal benefits for both sexes. Gender equity in education means that males and females have equal opportunities in terms of economic, social, cultural, and political developments. If gender equity is exactly achieved this will contribute to future of girls and boys more than approaches men-centered, and girls will get benefits from public and domestic life as much as boy.

Anti ragging cell

Constituted in the college to put a check on ragging on the college campus. ladies room, ladies rest rooms exclusively for the use of female students on campus.

Elections in campus is been conducted for student representation before the principal & faculty.

Women empowerment programme .

Through women's cell women empowerment programmes are conducted like , awareness of women rights , atrocities of women etc..

File Description	Documents
Annual gender sensitization action plan	https://alameenlaw.com/measures-taken-by-institution-for-gender-equality/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1F05cEv2gaZAUoZ13t3cKfi5pvXzNqmGn/view?usp=drivesdk

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college campus is well equipped with proper trash bins in appropriate places for proper disposal of solid waste, liquid waste & E-Waste coming out of the campus. College also has a water recycling system for utilizing waste water

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://alameenlaw.com/describe-the-facilities-in-the-institution-for-the-management-of-the-following-types-of-degradable-and-non-degradable-waste/
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>C. Any 2 of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="86 441 539 506">File Description</th> <th data-bbox="539 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 539 645">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 506 1436 645">View File</td> </tr> <tr> <td data-bbox="86 645 539 748">Certification by the auditing agency</td> <td data-bbox="539 645 1436 748">View File</td> </tr> <tr> <td data-bbox="86 748 539 851">Certificates of the awards received</td> <td data-bbox="539 748 1436 851">View File</td> </tr> <tr> <td data-bbox="86 851 539 916">Any other relevant information</td> <td data-bbox="539 851 1436 916">View File</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	View File	Certificates of the awards received	View File	Any other relevant information	View File	
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Any other relevant information	View File										
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>										
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Any other relevant information	View File										
<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other</p>											

diversities (within 200 words).

Communal harmony day celebration

Every year college conducts communal Harmony day for bringing about unity & integrity in the campus.

cultural week ,

every year college conducts cultural activities for making the campus colourful by the culture of different states .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At Al-Ameen College of Law, we believe in giving holistic all round education to the students. And sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary educations given at the institute through various means. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. In addition to this many regular programs are conducted by the college to educate women about their rights. Also seminars and workshops are conducted on days of national importance on various rights, duties and responsibilities of citizen. Seminars on topics like Right to Information, Sexual Harassment, and Gender Equity are conducted periodically.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates National and International days enthusiastically every year. All staff members and students gather in the college to celebrate these days. Every culture has number of festivals and celebration has become a vital activity. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Throughout session different days are celebrated by students with guidance of teachers which help them to know about different cultures and to cognitively imagine India as a nation. The academic calendar is brimming with important events which show enthusiasm of this

institution in celebrating many national as well as international days and commemorative events and festivals.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I

ICT Based Teaching-Learning Process

The practice is to make the use of unique resource available with the institute. The faculty members were encouraged to undertake online classes through digital platforms like Google Meet and Zoom. A unique time table for online classes was circulated in the Whatsapp groups. The faculty members were instructed to share the link for the class 10 minutes prior the commencement. Online attendance was taken. In addition to this every subject teacher prepared the digital content/video lectures and the same was uploaded on the official YouTube channel of the college and the students were asked to make use of the material. Computer based internal assessment tests and practical tests were conducted.

Best Practice - II

Promotion of Socio-Legal Research

The context Research in India for past few decades has begun to gather more attention. The institution too has policy of promoting research activities and for the purpose, it has made changes in the existing systems and met the requirements. It has procured needed infrastructure which included ultra modern labs, computer systems with internet facility, a rich library with linkages with other libraries and access to online information resources such as INFLIBNET in addition to a constructive research ambience. The

institution has successfully implemented these things.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College has provided tremendous thrust and priority to its Program of imparting legal education to poor masses - an area distinctive to one of the main aim of the College i.e., to educate, enable and empower the weaker section of the society. The College emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society. The Mission is to steer the education it offers not only towards the pragmatic goal of employability, but also to build a life of the mind and sensitize and orient its students to the service of the community, in the quest for a better life for society and the world that we inhabit.

The College follows a proactive financial aid policy for Economically Weaker Sections in the name AAES Scholarships, skill training courses, computer literacy and mobility training program for Persons with Disability.

The College every year takes a special initiative to provide scholarship for students who are economically backward to facilitate them to have access to financial resources during for pursuing the legal education.

The College after receiving the applications for the scholarships from the students of 3 years LL.B and 5 years B.A. LL.B, scrutinize it and finally submit it to the Scholarship Committee of the Al-Ameen Educational Society which issues the cheques of Rs. Up to 15000/- per student every year till the completion of the course.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The institution has following plans of actions for the next academic year.

1. To streamline the admission process for both the courses on the basis of merit.
2. To continue with the proactive financial aid policy and 'Need Blind Admission Policy'.
3. To conduct one week orientation and career guidance programme for the students.
4. To further strengthen the IQAC and all its initiatives.
5. Infrastructure development
6. To innovate the library resources by purchasing new stock and also to subscribe for new online journals.
7. To organize National level events such as National Moot Court Competition, Debate Competition etc.
8. To organize National Seminar on theme "Protection of Human Rights"
9. To organize intra-class and intra-collegiate competitions such as Moot Court, Debate, Law Quiz, Judgment Analysis, Mock Trial etc.
10. To organize any one KSLU Inter-Collegiate Sports Tournament as per the allotment by the University.
11. To organize Intra-college Sports meet.
12. To organize regular and annual activities of NSS Unit, Youth Red Cross Unit, Legal Aid Cell, Women Empowerment Cell, Human Rights Cell.
13. To promote legal research by establishing Legal Research Cell in the College.
14. To promote and implement experiential learning through various field visits.
15. To facilitate the internship opportunities for the students under High Court Judges.
16. To undertake add on courses
17. To prevent and resolve all kinds of students grievances.
18. To Organize NAAC Sponsored National Level Seminar.

19. Organizing Criterion wise presentations as a step towards preparing for NAAC reaccreditation.

20. To made placement more efficient.

21. To Start Certificate Courses on law related topis