

The effective leadership is visible in various institutional practices such as decentralization and participative management

Al-Ameen College of Law promotes and practices decentralization in all academic and administrative activities, It has various academic Committees and administration of the college is management by the principal under the guidance and control of the Chairman of the society and the Secretary of the society to monitor, plan and execute smooth functioning of the College.

Administrative Decentralization:

Principal of the College has complete control of the college and the same is directly controlled and supervise by the Chairman and Secretary of the college, Principal and other Faculty are responsible for planning and policy development, Principal is the responsible institutional budget, academic and research growth of the institute and other extension activities. Principal and Teaching staff is responsible development plan of the college regarding academic, administrative and infrastructural growth and to enable college for addition of curricular, co-curricular and extracurricular activities. There will budget prepared by the principal which will be approved by the management and the same will be used for all the expenditure of the college for all the academic and non academic activities.

Further, co-coordinators of the events prepares a consolidated report and submits it to the Principal for approval. The Principal consolidates requirements of all the departments and forwards it to the management for approval. A committee comprising of administrative staff and faculty members i.e.

Academic Committee:

College has developed its academic Committee which is responsible for overall development of the college and to recommend on the enhancement of student facilities, to organise the students support system, students' life and experiences at the Campus. Its responsibilities are

- ❖ Prepare the Academic Calendar before starting of the semester for the whole academic considering the important activities of the college.
- ❖ Track the Syllabus completion of Theory and follows ups with all the internal activities such as internal tests and unit tests and preparatory exams .

- ❖ To exercise general supervision over the academic work of the institution and to give direction regarding methods of instruction, evaluation, and improvements in academic standards.
- ❖ To make arrangements for the conduct of examinations in conformity with the rules and regulations of the University to conduct the examinations.
- ❖ To maintain proper standards of academic records. Assignments, reports on all the activities of the of the college.
- ❖ To take active measures for improvement of standards of teaching, students participation in the academics and activities
- ❖ To discuss and review the co/extracurricular activities of the college.
- ❖ Maintaining discipline in the campus.
- ❖ Maintain the Minutes of the Meeting.
- ❖ Organizing Conferences/ Workshops. Anti-Ragging, Grievance Redressal and Discipline Committees take care of healthy, enjoyable and disciplined culture in the institute.